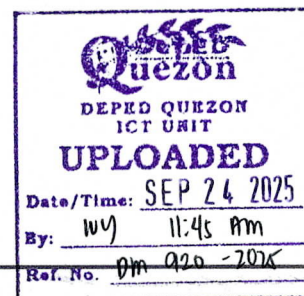




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



September 22, 2025

DIVISION MEMORANDUM

DM No. 920, s. 2025

**TEACHER-RECIPIENTS OF MEAL ALLOWANCE WHO RENDERED INSTRUCTIONAL
SUPPORT IN THE CONDUCT OF THE ACADEMIC REMEDIAL
PROGRAM SY 2024 – 2025**

To: Assistant Schools Division Superintendent
Division Chiefs
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. Relative to **DepEd Order No. 010, s. 2025** titled “**Guidelines for the Implementation of the 2025 Department of Education Summer Program,**” this Office, through the Curriculum and Implementation Division (CID) announces the list of teacher-recipients of meal allowance who rendered instructional support services during the conduct of the Academic Remedial Program for SY 2024-2025.
2. All teacher-recipients are advised to prepare and submit the required documents on or before October 24, 2025. The required documents are as follows:
 - a. Accomplished Payroll
 - b. Certification of Expenses not Requiring Receipts (CENRR)
 - c. Daily Time Record (DTR) duly signed by the School Head
3. The aforementioned documents must be properly compiled in a **blue folder** and submitted to the Curriculum and Implementation Division through the Records Section for proper recording in the Division Tracking System (DTS).

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4. Attached are the list of schools and teachers who served in the Summer Academic Remedial Program, together with the sample template to accomplish the required documents
5. Widest and immediate dissemination of this Memorandum is desired.


ROMMEL C. BAUTISTA CESO V
Schools Division Superintendent

cid-ims/ceao/rqn/09/22/2025

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Enclosure to the DM No. ____ s. 2025

**SUMMER ACADEMIC REMEDIAL PROGRAM
SY 2024-2025**

I. Number of Teachers Participated in SARP

Name of School	District	Name of Teachers	No of Days Served	Rate per Day	Total Meal Expenses
Sariaya East Central Schools	Sariaya East	Almira C. Dela Torre	18	250	4,500.00
		Maria Leonalice L. Castillo	18	250	4,500.00
		Narcissa U. Remo	18	250	4,500.00
Dr. Maria D. Pastrana NHS	Mauban South	Luzviminda G. Pardines	15	250	3,750.00
Talipan NHS	Pagbilao I	Sherwin I Dial	15	250	3,750.00
		Leovino A. Merle	15	250	3,750.00
		Rosemarie B. Nolasco	15	250	3,750.00
Infanta NHS	Infanta	Ailyn A. Barrameda	15	250	3,750.00
		Apple Jhyll P. Gucilatar	15	250	3,750.00
		Arian Ferl Sabalbero	15	250	3,750.00
		Arlene L. Coronacion	15	250	3,750.00
		Bennie A. Celana	15	250	3,750.00
		Ella Marie Combalicer	15	250	3,750.00
		Ellene Joy Ungriano	15	250	3,750.00
		Jake Bryan Caagbay	15	250	3,750.00
		Marjory Colo	15	250	3,750.00
		Jomar Barrameda	15	250	3,750.00

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		Kimberly Revellame	15	250	3,750.00
		Emmalyn B. Isla	15	250	3,750.00
		Lyra Rebecca E. Unating	15	250	3,750.00
		Daniel M. Unating	15	250	3,750.00
		Marriane Quinto	15	250	3,750.00
		Reymund T. Caparros	15	250	3,750.00
		Reyena Aumentado	15	250	3,750.00
		Sonia Nakar	15	250	3,750.00
		Luz Durante	15	250	3,750.00
		Beverly P. Basanta	15	250	3,750.00
Bonifacio NHS	Burdeos	Lodevico R. Avenilla Jr.	15	250	3,750.00
Lusacan NHS	Tiaong 2	Marry Ann C. Pason	18	250	4,500.00
		Belinda M. Jantar	18	250	4,500.00
		Jay Jay H. Jantar	18	250	4,500.00
		Gil M. Carandang	18	250	4,500.00
Mamala Integrated School	Sariaya East	Raymund L. Rodillo	18	250	4,500.00
		Karla Camille J. Rayos	18	250	4,500.00
		Isagani S. Ruby	18	250	4,500.00
		Randy S. Umila	18	250	4,500.00
Dagatan NHS	Dolores	Gissele G. Madrilejo	18	250	4,500.00
Pili NHS	Sariaya East	Jelyn V. Dalangin	10	250	2,500.00
		Katherine Melody B. Balbaboco	12	250	3,000.00
Quezon NHS	Sariaya East	Eric John Murillo	15	250	3,750.00
Sta. Lucia NHS	Dolores	Jaymark L. Ledda	18	250	4,500.00

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Godofredo M. Tan Integrated School of Arts and Trades	San Narciso I	Alvin M. Grino	18	250	4,500.00
Amontay NHS	Pitogo	Francis Andrew M. Dorado	18	250	4,500.00
		Armilene F. Francia	18	250	4,500.00
		Gift Queen A. Saavedra	18	250	4,500.00
		Jermaine R. Noves	18	250	4,500.00
		Alliah Joie B. Ilagan	18	250	4,500.00
		John Paul A. Villaflor	18	250	4,500.00
Cabulihan NHS	Pitogo	Dianne C. Dela Cruz	18	250	4,500.00
		Vanessa V. River	18	250	4,500.00
Marcial B. Villanueva NHS	San Francisco I	Michael C. Salamat	18	250	4,500.00
Huyon-Uyon NHS	San Francisco I	Rowena C. Mahinay	15	250	3,750.00
Matandang Sabang NHS	Catanauan 2	Arvi G. De Ramos	15	250	3,750.00
		Lorena A. Averia	15	250	3,750.00
		Allilie C. Herrera	15	250	3,750.00
		Jezelle Ann G. Javier	6	250	1,500.00
Tagkawayan NHS	Tagkawayan 2	Samboy D. Niala	18	250	4,500.00
		Ronnel M. Atienza	18	250	4,500.00
		Karen Rose G. Verdera	18	250	4,500.00
		Jaena B. Clave	18	250	4,500.00
Sanmandelcar NHS	Tagkawayan 1	Raceline L. Mejaro	3	250	750.00
		Nino Andrew B. Abraham	6	250	1,500.00
	Gumaca East	Gladys A. Arandela	18	250	4,500.00
		Loida G. Cabangon	18	250	4,500.00

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Lamon Bay School of Fisheries		Abigail V. Libranda	18	250	4,500.00
		Danielle Charisse S. Liwag	18	250	4,500.00
		Gomar Recel V. Tan	18	250	4,500.00
Gumaca NHS	Gumaca West	Ervy Satira	18	250	4,500.00
		Grascel Banaag	4	250	1,000.00
		Murphy Bonaobra	18	250	4,500.00
		Cecilia E. Loyola	18	250	4,500.00
		Jareson Garbolo	18	250	4,500.00
		Diane Liwag	18	250	4,500.00
		John Marwin Licardo	2	250	500.00
		Ruel Guelas	18	250	4,500.00
		Jenny Carlos	18	250	4,500.00
		Nelson Reyes	2	250	500.00
		Analyn De Vera	18	250	4,500.00
		Karen Joy B. Mendoza	18	250	4,500.00
		Mary Jane M. Arellano	18	250	4,500.00
		April F. Bulanon	18	250	4,500.00
		Djeminah Mae Kyla E. Mascardo	18	250	4,500.00
		Paul Harris A. Canzana	18	250	4,500.00
		Immaculate S. Ogayon	18	250	4,500.00
		Alphie Ofelia J. Enverga	18	250	4,500.00
		Nymfa L. Tanuco	18	250	4,500.00
		Christine Joy C. Clarita	18	250	4,500.00
		Mary Ann M. Piguerra	18	250	4,500.00
		Anna Neren P. Villamiel	18	250	4,500.00

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	Cherryann M. Mendez	18	250	4,500.00
	Anna Ruth Brazil	18	250	4,500.00
	Rodones S. Trimillos	18	250	4,500.00
	Carol M. Canlas	18	250	4,500.00
	Marianne D. Zabat	18	250	4,500.00
	Jimmy R. Tuazon	18	250	4,500.00
	Adonis Z. Aranilla	18	250	4,500.00
	Amor C. Agnes	18	250	4,500.00
	Rea Jell S. Ogayon	18	250	4,500.00
	Uriah Ann E. Ricafrente	18	250	4,500.00
	Francis M. Jimenez	16	250	4,000.00
GRAND TOTAL FOR TEACHER'S MEAL EXPENSES				402,250.00

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REGION IV A- CALABARZON
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ANNEX A

CERTIFICATION OF EXPENSES NOT REQUIRING RECEIPTS

Pursuant to COA Circular No. 2017-001- dated June 19, 2017

Name of Employee		Employee No.	
Office			
Division	QUEZON		
Particulars		Amount (₱)	
Meal Allowance - Date		250.00	
Meal Allowance - Date		250.00	
Meal Allowance - Date		250.00	
Meal Allowance - Date		250.00	
Meal Allowance - Date		250.00	
Meal Allowance - Date		250.00	
Meal Allowance - Date		250.00	
Meal Allowance - Date		250.00	
up to Last Day			
TOTAL			
Purpose Payment of Meal Expenses during the conduct of Summer Academic Remedial Program on _____ (state the date- ex. January 1-18, 2025)			
I hereby certify that the above expenses are incurred as they are necessary for the above cited purpose that above goods and services were acquired from parties not issuing receipts. And that I am fully aware that wilful falsification of statements is punishable by law.			
	Certified Correct:	Noted By:	
Signature:			
Printed Name:			
	Teacher	School Head	
	Employee	Immediate Supervisor	
	Date	Date	